



## Exhibit A

### Amenities

All of the amenities included in a Basic Membership are also included with a Private Office Membership. A Private Office Membership has upgrades from the Basic Membership. Any and all of these amenities are subject to change at any time at the sole discretion of the Manager or NewTown.

### Basic Membership

- Month-to-month membership in The Office
- Individual key for access to The Office
- Receive mail for your business at The Office (mail will be sorted into an open-access organizer by NewTown staff)
- High-speed, wireless internet access (Please note that The Office is a wireless environment. No phone or network lines are provided.)
- First-come, first-served access to workstations and coffee bar
- First-come, first-served access to telephone booth for phone calls (not to exceed three (3) hours/week, does not roll over)
- Scheduled access to our 8-person conference room (six (6) hours/month included, does not roll over)
- Occasional access to our 30-person conference room (must be scheduled in advance with The Office management)
- Name of business listed on storefront of The Office in plain text

### Private Office Membership

- Full benefits of the Basic Membership *plus*:
- Minimum six-month membership commitment
- Individual key for a locked private office
  - Office 1, asymmetric (approximately 12'x6'), 116 square feet
  - Office 2, 6'x8' square, 48 square feet
  - Office 3, 12'x7' square, 84 square feet
  - Office 4, 6'x8' square, 48 square feet
- Logo of business listed on private office
- Fully-furnished office space

### Additional Amenities

During NewTown's regular office hours (Monday through Friday, 9:00 a.m. to 5:00 p.m., subject to change at any time), Members at all levels of membership may enjoy additional amenities, including:

- Unlimited sheet-fed scanning (including two-sided)
- Black and white copies and/or printing (up to 200 pages/month)
- Color copies and/or printing (up to 100 pages/month)

- Keurig coffee (up to 40 coffees/month for you and your business guests)
- Assorted sodas (up to 20/month for you and your business guests)
- Assorted snacks (up to 20/month for you and your business guests)

### Overage charges

Subject to availability, each Member will be charged for any and all overages for the allowances listed here, which will be added to his monthly bill at the following rates:

- Black and white copies and/or printing- \$0.10/page
- Color copies and/or printing- \$0.20/page
- Keurig coffee- \$1.00/cup
- Assorted sodas- \$0.50/can
- Assorted snacks- \$2.00/snack
- Small conference room- \$10.00/hour
- Large conference room- \$20.00/hour